



Job Announcement

Civil Engineering Intern

About CWE

CWE is a dynamic, award-winning provider of consulting, engineering, technical, and construction management services. Clients trust CWE to provide innovative and sustainable solutions to solve complex problems involving civil infrastructure, water resources, and the environment. CWE is an integrated firm with a reputation for delivering engineering solutions that improve the quality of life in a fiscally responsible and holistic manner, consistent with our vision of *Creating a better tomorrow, today™*. We develop and implement real world solutions that are practical and cost-effective to create value for our clients and enhance our communities and environment.

Why Work for Us?

This is not a "job" – it is a career with a rapidly growing organization in a dynamic industry that recognizes excellent performance and provides opportunities for growth and advancement. In fact, CWE ranked 41st in *Fortune* magazine's 2016 list of the 100 fastest-growing inner-city companies with a five-year growth rate of 292%. The Zweig Group also recognized CWE as one of this year's **Best Firms to Work For** and as a **Hot Firm**, an annual ranking of the 100 fastest-growing firms in the architecture, engineering, planning, and environmental consulting industry. This is a fantastic opportunity to work with a stable, growing firm and develop valuable engineering and technical skills under industry recognized leaders. In addition, as a firm that is leading the industry with innovative and creative approaches to solving environmental and engineering challenges, our employees leave the office each evening knowing they have contributed to a positive movement that will improve our communities, environment, and the world.

The Position

We have an exciting opportunity for outstanding individuals to join our team as a part-time **Civil Engineering Intern** at our headquarters in Fullerton, California.

Critical Tasks and Responsibilities

- Assisting technical staff with various project tasks, including researching, compiling and evaluating project data, preparing reports, and performing calculations.
- Performing simple calculations, computer data entry, along with some exposure to design and cross-training.
- Assisting in project administration including writing reports, gathering information, drafting proposals, drafting correspondence, tracking project costs, and completing progress reports.
- Performing research and contacting vendors for information.

Required Competencies and Qualifications

- Completed at least 2 years of undergraduate coursework at an accredited college or university towards pursuing a degree in civil, water resources, or environmental engineering; environmental science, water resources planning, or related field.



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- Good interpersonal abilities for working in a team environment.
- Excellent written and oral communication skills.
- Ability to prioritize and take direction.
- Strong analytical and problem solving skills.
- Ability to self-motivate and work productively without supervision.
- Working knowledge of Microsoft Word, Excel, and PowerPoint, and AutoCAD Civil 3D a plus.
- Valid California driver's license and insurable driving record
- Proactive approach/self-starter/takes initiative
- Positive attitude/team player

Company Culture

Our standard is excellence, and our company culture helps us to achieve that. These nine behaviors outline our company culture, and are valued and rewarded in our employees.

Judgment – You make wise decisions, think strategically, and intelligently separate what must be done well now and what can be improved later.

Communication – You listen well, are concise and articulate, treat people with respect, and maintain calm poise in stressful situations.

Impact – You demonstrate consistently-strong performance so colleagues can rely upon you, focus on achieving great results, exhibit bias-to-action, and avoid analysis-paralysis.

Curiosity – You learn rapidly and eagerly, seek to understand our strategy/market/clients, and contribute effectively outside of your specialty when opportunities arise.

Innovation – You re-conceptualize issues to discover practical solutions, challenge prevailing assumptions when warranted by suggesting better approaches, and create new ideas.

Courage – You say what you think even if it is controversial, make tough decisions without agonizing, take smart risks, and question actions that are inconsistent with company values.

Passion – You inspire others with your tenacious thirst for excellence, care intensely about the company's success, and celebrate wins.

Honesty – You are known for candor and directness, are non-political when you disagree with others, only say things about fellow employees that you would tell them directly, and are quick to admit mistakes.

Selflessness – You seek what is best for the company, are ego-less when searching for the best ideas, make time to help colleagues, and share information openly and proactively.



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Application Instructions

To apply, please send a letter of introduction describing how you are a great fit for this position, along with your resume to hr@cwecorp.com. Please include your last name and "Civil Engineering Intern" in your email's subject line.

Example: Smith, Civil Engineering Intern